

**CRAINVILLE VILLAGE BOARD**  
**Board Meeting**  
**Tuesday October 10, 2023**

Mike Harbin	Yea	Sam Jones	Yea
Julie Aue	Yea	John Oetjen	Yea
Martin Bruyns Jr.	Yea	Jim Rains	Yea
Brad Olson	Yea	Jaci Chapman	Yea
Ron Mitchell	Yea	Tena Steinacher	Yea

A quorum was present:

**Minutes:**

Minutes from the September 12 regular Board Meeting were presented. There were no corrections.

**Motion 1:** Harbin made the motion and Aue seconded the motion to approve the September 12, 2023 as presented. All present voted yea and the President declared the motion carried.

**Treasurer's Report:**

Village Financial Report was given to all Board Members.

**Motion 2:** Jones made the motion and Harbin seconded the motion to bring down \$60,000 from the Illinois Fund to the Village General Fund. All present voted yea and the President declared the motion carried

**Bills:**

September 2023 bills were presented. There was one addition to the October Bills William McKinney (2) mowing for \$990.00 to come out of the General Fund.

**Motion 3:** Jones made the motion and Aue seconded the motion to pay the October 2023 bills as corrected. All present voted yea and the President declared the motion carried.

**Visitor Participation**

No Visitor Participation

**PSC Engineering (Rodney Potts Reporting)**

*Lakeshore*

Farrar told the Board at the September Board Meeting that the Water Department is having issues with infiltration that is occurring in the sewer line from Lakeshore to Main Street. This infiltration, especially when it is raining, causes the pumps in this area to run almost continually, resulting in very high electric bills. Potts agreed with Farrar that there are problems with infiltration on this sewer line. He gave the Board several recommendations that could help address this infiltration issue. (1) Potts told the Board that the two pumps that handle sewer from Lakeshore to Main Street are over 20 years old and are not running efficiently. (2) The Village needs to check their manholes to find which manholes need to be lined. (3) Potts told the Village to make sure they follow-up on the letter that was sent out to those homeowners that had sewer issues that needed to be fixed. His main concern was with homeowners that have downspouts that feed directly into the sewer system. (4) PSC will also run a pig line through the main sewer from Lakeshore to Main Street to see if there is any blockage.

Mitchell will check the Village Ordinances to see if there is an ordinance regarding those homeowners that are not willing to fix their sewer issues.

#### *Sewer Plant Update*

Potts told the Board that Carterville should have the Sewer Plant agreement ready for the Village to review within two weeks.

#### *Donna Drive*

PSC and Farrar will identify areas on Donna Drive where Holcomb needs to do boring.

#### *Samuel Road*

Potts presented the Board with a contract from Benji Cain to do the ditching on the East side of Samuel Road for \$24,200.00. Potts pointed out to the Board that the contract does not include seeding of the project or installing culverts. The Village Attorney reviewed the contract and asked that the contract state that the \$24,200.00 be worded as the total cost of the project not the estimated cost of the project that was stated in the original contract.

**Motion 4:** Harbin made the motion and Bruyns seconded the motion to approve contract (1) with Benji Cain to do the ditching on the East side of Samuel Road for \$24,200.00, contingent on amending the contract to state that the total cost of the project is \$24,200.00. All present voted yea and the President declared the motion carried.

**Motion 5:** Aue made the motion and Bruyns seconded the motion to approve contract (2) with Benji Cain to do the ditching on the West side of Samuel Road for \$24,200.00, contingent on amending the contract to say total cost of \$24,200.00. All present voted yea and the President declared the motion carried.

The Village will install two main culverts on Samuel. Several residents that have property along Samuel have culverts under their drive-ways. If it is determined that these culverts do not meet the Village specifications, new culverts will have to be installed.

There will be an additional contract for seeding the area off of Samuel and a also a contract for installing the culverts.

**Motion 6:** Rains made the motion and Harbin seconded the motion to give Ron Mitchell the authority to sign contracts for seeding off of Samuel Road and for installing culverts on Samuel Road. All present voted yea and the President declared the motion carried.

### **Department Heads**

#### *Water Report: (Pam Borders)*

1. There are 838 water customers
2. 616 garbage customers.
3. 0 Building Permit
4. 5 new customers
5. 2 disconnects
6. Room Rental 0

#### *Water Appeals.*

No water appeals.

#### *Street/Water-Sewer*

No report

#### *Police Report (Chief Lindley)*

Chief Lindley presented his written report.

### **Old Business**

#### *Bruce's Truck*

The Village needs to replace the F-450 utility truck; the truck has over 300,000. Several Board Members will work with Farrar and Whitecotten on what type of truck they need and what accessories need to be on the truck. The search for a truck will continue once they have consulted with Farrar and Whitecotten.

### **New Business**

#### *Stop Lines @ Wolf Creek*

Varsity Stripping gave the Village an estimate of \$8,759.34 to do 50,075 linear feet in striping on roads within in the Village. This estimate also included stop lines at Wolf Creek Road.

**Motion 7:** Harbin made the motion and Rains seconded the motion to contract with Varsity Stripping to stripe roads within the Village; to include stop lines at Wolf Creek Road, money to come out of Motor Fuel Tax. All present voted yea and the President declared the motion carried.

#### *Greater Egypt Dues*

**Motion 8:** Oetjen made the motion and Jones seconded the motion to pay Greater Egypt annual dues of \$150.00. All present voted yea and the President declared the motion carried.

#### *Honor Wreaths*

The Village received a thank you note from the coordinator of Honor Wreaths for the donation the Village made for wreaths to be put on veterans' graves around Christmas.

#### *Chapter 6 Public Welfare*

The Public Welfare Ordinances was tabled.

#### **Miscellaneous**

**Motion 9:** Jones made the motion and Rains seconded the motion to pay Illinois Municipal League Risk Management Association for the Village insurance for 2024 of \$38,647.15, ½ of the money to come out of Water Account and ½ of the money to come out of General Account. All present voted yea and the President declared the motion carried.

**Motion 10:** Rains made the motion and Harbin seconded the motion to pay Beussink, Hey, Roe, & Stroder, LLC for the audit for 2022/2023; ½ of the money to come out of the Water Account and ½ to come out of the General Account. All present voted yea and the President declared the motion carried.

**Motion 11:** Aue made the motion and Rains seconded the motion to pay Police Officer Tyler Reeper \$20.00 an hour starting September 21. (Officer Reeper has successfully completed his probationary period.) All present voted yea and the President declared the motion carried.

#### **Executive Session**

**Motion 12:** Jones made the motion and Aue seconded the motion to go into Executive Session to discuss personnel issues at 8:00 p.m. All present voted yea and the President declared the motion carried.

The Board came out of Executive Session at 8:15 p.m.

The Board decided to hire Jamie Needham to fulfill the vacancy in the Street/Water Department.

He will be paid \$18.00 an hour until a ninety-day probationary period is complete. After successfully completing the probation period his hourly wage will be adjusted.

**Motion 13:** Harbin made the motion and Aue seconded the motion to hire Jamie Needham to fulfill the vacancy in the Street/Water Department; he will be paid \$18.00 an hour until he completes a ninety-day probationary period. All present voted yea and the President declared the motion carried.

### **Adjournment**

**Motion 14:** Jones made the motion and Aue seconded the motion to adjourn the October 10 Board Meeting at 8:20 pm. All present voted yea and the President declared the motion carried.

Respectfully Submitted  
Jacquelyn Chapman, Village Clerk