

**CRAINVILLE VILLAGE BOARD**  
**Board Meeting**  
**Tuesday September 14, 2021**

Mike Harbin	Yea	Sam Jones	Yea
Julie Aue	Yea	John Oetjen	Yea
Martin Bruyns Jr.	Yea	Jim Rains	Yea
Brad Olson	Nay	Jaci Chapman	Yea
Ron Mitchell	Yea	Tena Steinacher	Yea

A quorum was present:

Crainville Village Board is continuing to follow IML COVID-19 guidelines. The Board Meetings are now open to the public. However, all in attendance must wear masks.

**Minutes:**

Minutes from the August 10, 2021 regular Board Meeting were presented. There was one correction; on page 4 the Village decided to purchase 10 Honor Wreaths instead of 12 Honor Wreaths.

**Motion 1:** Jones made the motion and Aue seconded the motion to approve the August 10, 2021, Village Board Meeting Minutes as corrected. All present voted yea and the President declared the motion carried.

**Treasurer's Report:**

Steinacher presented the Treasurer's Report.

**Motion 2:** Harbin made the motion and Rains seconded the motion to approve bringing \$30,000 from the Illinois Funds to the Village of Crainville's General Fund. All present voted yea and the President declared the motion carried.

**Bills:**

September 2021 bills were presented.

**Motion 3:** Jones made the motion and Harbin seconded the motion to pay the September 2021 bills as presented. All present voted yea and the President declared the motion carried.

**Visitor Participation**

There was no visitor participation at the September 2021 Board Meeting.

**Village Engineer Report (Ron Modglin Reporting)**

### *Barr Street Culvert Status*

Barr Street Culvert Improvement Project has been completed. John Crawford and Associates presented to the Board a change order for the project. There were several issues that developed during work on the Barr Street Culvert. A water main had to be lowered which resulted in a tree that had to be removed, and extra rock had to be spread in this area. The total cost of the change order for this project is \$5,356.42. The Village of Crainville will be responsible for \$3,213.45 of the change order. The cost of the change order is included in the total project cost. This will bring the total cost of the project for the Village to \$21,608.52. Pay estimate #1 reflects the Village's contract with Carterville that states that the Village of Crainville will be responsible for 60% of the cost of the culvert improvement and Carterville will be responsible for 40% of the project. Modglin presented the Board with pay estimate #1 from B.C. Contracting for \$19,447.67. Pay estimate #1 is holding back \$2,160.85 in retainage until the project has been completed.

**Motion 4:** Harbin made the motion and Jones seconded the motion to approve the contract change order submitted by John Crawford and Associates for culvert improvements on Barr St.; Villages cost for the contract change order will be \$3,213.85. All present voted yea and the President declared the motion carried.

**Motion 5:** Rains made the motion and Aue seconded the motion to approve Pay Estimate #1 for Barr Street Culvert Improvements to B.C. Contracting for \$19,447.67. All present voted yea and the President declared the motion carried.

### *Sewer Smoking*

The sewer smoking within the Village is complete. Modglin gave each Board Member a report with the findings from the sewer smoking. The report identifies those properties that have sewer issues that need to be corrected. Each owner of the said properties will receive a letter from the Village listing the sewer issues that need to be corrected, and will be given 60 days to correct the issue. The sewer smoking also identified sewer areas within the Village that need to be either repaired or replaced, fixing these areas will be the Villages' responsibility.

### *Sewer/Lagoon*

Rodney Potts told the Village that he is still working on setting up meetings with all the communities that are interested in participating in the new Carterville's sewer plant. The communities that are potentially going to participate in the new sewer plant are Carterville, Cambria, Crainville, and Colp. Potts gave the Board a diagram of the proposed Water Treatment Plant (block building). He explained to the Board how Crainville's Water Treatment Plant will process the sewer water coming in from the Village. The sewer water will go through the Crainville plant to get rid of all solids, and then the plant will send the water to the Carterville plant for treatment. Mitchell told the Board that in order for the Village to participate in the development of a contract with Carterville to be included in the Sewer Plant Project the Board needs to vote to pursue a contract with Carterville,

**Motion 6:** Harbin made the motion and Rains seconded the motion to pursue participating in the new Carterville Sewer Plant; participation is subject to the development of a contract that is satisfactory for the needs of the Village of Crainville. All present voted yea and the President declared the motion carried.

## **Department Heads**

### *Water Report: (Pam Borders)*

1. There are 801 water customers
2. 605 garbage customers.
3. 1 Building Permits
4. 4 new customers
5. 4 disconnects
6. Room Rental 1 (45.00)

### *Water Appeals*

There were no Water Appeals.

### *Street/Water-Sewer Presented a Written Report*

1. Wade Lawn Service has started mowing.
2. tree trimming was done along Janet.
3. Repaired a fire hydrant on 307 Main.
4. A new lift station pump was purchased and repair work was done on several other pumps.
5. Concrete pads and light pole bases have been installed at each bench on the walkway, light poles should be installed later this month.

Rains requested that the Village address the overgrowth of trees/grass on the corner of Susan and Timothy. The right-of-way needs to be mowed back because the overgrowth is hindering traffic visibility. Mitchell will have the Street Department address this issue.

Mitchell reported that IDOT has approved the Villages request for a 4-way stop at the intersection of Municipal Drive and Wolf Creek. Currently there is only stop signs on Municipal Drive. To alert traffic to the new stop signs, Mitchell would like to put up flashing stop signs on Wolf Creek to alert drivers that they now need to stop at the intersection. The cost of the flashing stop signs will be \$2,205.86.

**Motion 7:** Rains made the motion to purchase two solar flashing stop lights to be installed on the intersection of Wolf Creek and Municipal Drive; cost of the stop signs will be \$2,205.86. All present voted yea and the President declared the motion carried.

### *Police Report (Chief Lindley)*

Lindley presented a written report regarding traffic stops and burglaries.

## **Old Business**

### *R-1 Setbacks*

Recently the Village has had issues with the Zoning Ordinance not being specific enough in Article 5 Section 4 that deals with the Area, Height, Setback, and Yard Regulations. Harbin has looked over Section 4 of the Zoning Ordinance and presented to the Board a proposed revision. The Board approved the revision to Article 5 Section 4 of the Zoning Ordinance. The revisions will be given to the Village Attorney for the preparation of a new Zoning Ordinance. See addendum 1 to the minutes.

**Motion 8:** Oetjen made the motion and Harbin seconded the motion to approve the revision to the Zoning Ordinance Article 5 Section 4. All present voted yea and the President declared the motion carried.

### *Easton Proposal*

The Village has had a problem with muskrats at the lagoon. At the June Board Meeting the Board voted to sign a contract with Easton's Wildlife and Mole Control to come out in September and December to inspect the lagoon area and removed any muskrats that they find. The Village signed a yearlong contract with Easton's for \$1400 for muskrat removal and inspection. Easton's is now wanting to sign another contract with the Village to inspect and trap any groundhogs that they find in the lagoon area. Mitchell contacted Easton to see if the current muskrat contract could be revised to include any varmints that are detrimental to the lagoon system. Easton told the mayor that they will adjust the fee to \$800.00

**Motion 9:** Harbin made the motion and Aue seconded the motion to approve a new year contract with Easton's Wildlife and Mole Control for \$800.00 to inspect and eliminate groundhogs around the Village Lagoon. All present voted yea and the President declared the motion carried.

## **New Business**

### *Water Ordinance*

Mitchell is looking at the Water Ordinance, and will make recommendations for revisions at the October Board Meeting.

### *Crainville Books*

The Williamson County Historical Society has developed a book on the history of Crainville. They are selling these books for \$15.00 apiece. The fall newsletter will let interested residents know how they can purchase a book.

## Park

The Village Park has two handicapped swings. The mats located under the swings has started to come up and these mats need to be replaced. Mitchell will have Farrar tear up the old mats. In the meantime, the handicapped swings will be removed.

The Board discussed relocating the park over to an area that is located around Municipal Drive. Mitchell will look into seeing if the owner of the property would be willing to donate 2-3 acres to the Village for a new park. Several Board members felt that the park would be better utilized if it was located in a more visible area, that is also more accessible.

## *Taxpayer Lists*

Mitchell told the Board that he has been trying to find a list of property owners that are paying taxes to the Village. Mitchell has found that no list exists. The County recommends that the Village hire a technology company to develop a list of all Village of Crainville that pay taxes to the Village. The County believes it will cost approximately \$500.00. Mitchell will look into finding someone who could develop such a list.

## *ARPA Funds*

Mitchell applied to the ARPA for funds that were available to communities for COVID-19 relief. Mitchell was informed that the Village will receive \$190,321.89 from the ARPA Fund.

## *Generator Maintenance Contract*

Jeff Wiggs told Mitchell that he would like to transfer the Villages generator maintenance contract to Scott Wright. He told Mitchell that Mr. Wright has experience with Generac Generators and will be able to continue to provide the Village with the same quality maintenance of the generator as before. The contract will be the same as the contract with Mr. Wiggs; Mr. Wright will service the generator twice a year for \$300.00 per service.

**Motion 10:** Harbin made the motion and Rains seconded the motion to approve the transfer of the Villages generator contract from Jeff Wiggs to Scott Wright for two services a year for \$600.00. All present voted yea and the President declared the motion carried.

## **Resolutions**

No Resolutions.

## **Miscellaneous**

Mitchell explained to the Board that he was unable to find a part-time person to work for the Village in the Water/Street Department. The main job description for this part-time position was to do mowing for the Village. Since mowing season is not over, and the Villages Water/Street

Employees are busy doing other projects, Mitchell thought it was necessary to contract the mowing out before the grass becomes an eye sore or a visibility issue. Mitchell contacted 3 mowing outfits and Dakota Wade from Crainville will do the mowing every two weeks for \$650. Mr. Wade had the lowest bid. Mitchell called around to all the Board members and the consensus was to go ahead and hire Dakota Wade to mow every two weeks for \$650 until the end of the mowing season.

### **Executive Session**

The Village did not go into Executive Session.

**Motion 11:** Jones made the motion and Aue seconded the motion to adjourn the Board Meeting at 8:10 p.m. All present voted yea and the President declared the motion carried.

Respectfully Submitted  
Jacquelyn Chapman, Village Clerk